

*Taylor Preparatory High School
Board Meeting Minutes
Thursday, November 3, 2016 at 10:00 am*

Meeting held at:

Taylor Preparatory High School
9540 Telegraph Rd
Taylor, MI 48180

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
James Dinnan – President	X	
Tonishia Holloway – Vice President	X (arrived 10:50)	
John Losen – Director		X
Karen Mulligan - Secretary	X	
Mary Jo Boruta – Treasurer		X

Non-Board Members Attending:

- 1) Sean McAnally – Board Representative, PrepNet
- 2) Dave Angerer – Director of Educational Services, PrepNet
- 3) Erica Sharp – Principal, Taylor Prep
- 4) Randy Remenap – Field Representative, GVSU
- 5) Michelle LaFata – Assistant Principal, Taylor Prep
- 6) John LaFramboise – BDO (by phone)
- 7) Joseph Urban – Board Legal Counsel

1. CALL TO ORDER

Mr. Dinnan called the meeting to order at 10:00 a.m. for informational purposes.

At 11:01, a quorum was reached and the meeting was called to order.

2. 2015-16 AUDITED FINANCIAL STATEMENTS (presented by BDO)

Mr. LaFramboise reviewed the FY2016 Annual Financial Statements (by phone) and answered questions from the Board.

3. ROLL CALL AND APPROVAL OF AGENDA

Roll call was taken.

A motion was made by Ms. Mulligan and supported by Ms. Holloway to approve the agenda as amended to bring the Audit Report to agenda item 2. The motion was approved unanimously.

4. PUBLIC COMMENTS ON AGENDA ITEMS

There was no public comment on agenda items.

5. MANAGEMENT REPORTS

a. School Leadership Report

Ms. Sharp provided an enrollment report. She introduced Mr. Kopp, English teacher, who spoke to the Board about English 9 and AP English Language & Composition, the drama club, the SAT Prep elective, and the upcoming Stratford Festival field trip. He answered questions from the Board.

b. Board Fund Report

The Board reviewed the Board Fund Report.

6. COMMENTS BY AUTHORIZER

Mr. Remenap notified the Board of an upcoming event sponsored by the GVSU CSO on November 12.

7. COMMENTS BY BOARD LEGAL COUNSEL

Mr. Urban stated it is his pleasure to serve the school and Board.

8. DISCUSSION ITEMS

a. 1st Quarter Financials & Invoices

The Board reviewed and discussed the 1st Quarter Financials and invoices.

b. 2016-17 Amended Budget

The Board reviewed the proposed 2016-17 amended budget. Mr. Urban answered questions about the upcoming education millage in relation to Taylor Prep and other public school academies in Wayne County.

c. 2017-18 E-Rate Consortium and CIPA Compliance

Mr. McAnally explained the 2017-18 E-Rate Consortium letter of agency and CIPA compliance certification.

d. 2016-17 Taylor Career-Technical Education Services Agreement (renewal)

Ms. Sharp presented the 2016-17 renewal of the Taylor Career-Technical Education program services agreement with Taylor Public Schools, and shared examples of courses and programs Taylor Prep students are taking part in after meeting Taylor Prep graduation requirements.

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9. ACTION ITEMS

- a. Approval of the September 8, 2016 Board Meeting Minutes
A motion was made by Ms. Holloway and supported by Ms. Mulligan to approve the September 8, 2016 Board Meeting Minutes as presented. The motion was approved unanimously.
- b. Approval of the 2016-17 Amended Budget
A motion was made by Ms. Mulligan and supported by Ms. Holloway to approve the 2016-17 Amended Budget as presented. The motion was approved unanimously.
- c. Approval of the 2017-18 E-Rate Consortium and CIPA Compliance
A motion was made by Ms. Holloway and supported by Ms. Mulligan to approve the 2017-18 E-Rate Consortium and CIPA Compliance as presented. The motion was approved unanimously.
- d. Approval of the 2016-17 Taylor Career-Technical Education Services Agreement Renewal
A motion was made by Ms. Holloway and supported by Ms. Mulligan to approve the 2016-17 Taylor CTC Education Services Agreement Renewal as presented. The motion was approved unanimously.
- e. Reschedule of January Meeting from January 5 to January 11, 2017
A motion was made by Ms. Holloway and supported by Ms. Mulligan to reschedule the January Board Meeting from January 5 to January 11, 2017 at 11:30 a.m. The motion was approved unanimously.

10. BOARD COMMENTS

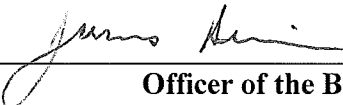
The Board acknowledged an email from Mary Jo Boruta indicating she now has a time conflict with Board meetings as currently scheduled, and may need to resign. The Board would reach out to her with the day and time change for the January meeting before receiving and filing the resignation letter.

11. PUBLIC COMMENTS ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

12. ADJOURNMENT

A motion was made by Ms. Mulligan and supported by Ms. Holloway to adjourn the meeting. The meeting was adjourned at 11:10 a.m.



Officer of the Board Signature