

*Taylor Preparatory High School
Board Meeting Minutes
Thursday, November 2, 2017 at 9:00 am*

Meeting held at:

Taylor Preparatory High School
9540 Telegraph Rd
Taylor, MI 48180

BOARD OF DIRECTORS	PRESENT	UNABLE TO ATTEND
James Dinnan – President	X	
Tonishia Holloway – Vice President	X	
John Losen – Treasurer	X	
Karen Mulligan - Secretary		X

Non-Board Members Attending:

- 1) Rajeshri Ghatia – Field Representative, GVSU
- 2) John LaFramboise – BDO (by phone)
- 3) Cynthia Lewis – Teacher, Taylor Prep
- 4) Sean McAnally – Board Representative, PrepNet
- 5) Erica Sharp – Principal, Taylor Prep
- 6) Joe Urban – Board Legal Counsel, Clark-Hill
- 7) Phil Van Allen – Teacher, Taylor Prep

1. CALL TO ORDER

Mr. Dinnan called the meeting to order at 9:11 a.m.

2. ROLL CALL AND APPROVAL OF THE AGENDA

A motion was made by Ms. Holloway and supported by Mr. Losen to approve the agenda as presented. The motion was approved unanimously.

3. PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

4. MANAGEMENT REPORTS

a. 2016-17 Audited Financial Statements (presented by BDO)

Mr. LaFramboise of BDO presented the FY2017 Audit Wrap-up report and FY2017 Audited Financial Statements, stating there were no surprises and that the financials were free of any material or immaterial misstatements.

b. School Leadership Report

Mr. Van Allen delivered the School Leadership Report. He and Ms. Sharp answered questions from the Board. Ms. Lewis spoke about the recent Instructional Rounds facilitated by GVSU and hosted by Taylor Prep.

5. COMMENTS BY BOARD LEGAL COUNSEL

Mr. Urban reviewed the legal landscape, including revisions to state policy on seclusion and restraint, changes to regulations regarding foster care and homeless students in schools in the reauthorization of the Elementary and Secondary Education Act, and legislation introduced in the state legislature regarding regional enhancement millages.

6. COMMENTS BY AUTHORIZER

Ms. Bhatia introduced herself, shared her background, and shared the requirements for the GVSU Academic Grant for the 2017-18 school year.

7. DISCUSSION ITEMS

a. 1st Quarter Financials and Invoices

The Board reviewed the 1st Quarter Financials and Invoices.

b. 2018-19 E-Rate Consortium Letter of Agency and CIPA Form 479

Mr. McAnally summarized the 2018-19 E-Rate documents for the Board's approval.

c. 2017-18 Amended Budget

The Board reviewed the proposed amendment to the 2017-18 school budgeted. Mr. McAnally stated that the amendment takes into account student enrollment, staffing, per-pupil enrollment, and other budget drivers that could only be estimated in the spring. He answered questions from the Board.

d. 2017-18 Online and Dual Enrollment

The Board reviewed fall 2017 dual enrollment, and fall 2017 online enrollment outside the Michigan Virtual University (MVU) course catalog.

8. ACTION ITEMS

A motion was made by Ms. Holloway and supported by Mr. Losen to:

- Approve the September 7, 2017 Board Meeting Minutes as presented;
- Approve the 2018-19 E-Rate Consortium Letter of Agency and CIPA Form 479;
- Approve the 2017-18 Amended Budget as presented;
- Approve the FY2017 Audited Financial Statements as presented; and
- Approve the Fall 2017 Online and Dual Enrollment

The motion was approved unanimously.

9. BOARD COMMENTS

The Board discussed its current vacancy, including leads on possible candidates.

10. PUBLIC COMMENTS ON NON-AGENDA ITEMS

There were no public comments on non-agenda items.

11. ADJOURNMENT

A motion was made by Ms. Holloway and supported by Mr. Losen to adjourn the meeting. The meeting was adjourned at 10:20 a.m.

Officer of the Board Signature

DRAFT